

**Commack Union Free School District
Board of Education Meeting Minutes
Thursday, June 8, 2023
Generated by Debbie Virga**

Board Members Present: Justin Varughese, Sue Herman, Steve Hartman, William Hender

Board Members Absent: Gus Hueber

Administration Present: Dr. Jordan Cox, Laura Newman, Tim Russo, Scott Oshrin

Counsel Present: Ms. Mara Harvey

A. OPENING OF MEETING

Meeting called to order by Mr. Varughese at 6:15 p.m.

EXECUTIVE SESSION

- a) Pending litigation in the matter(s) of SW v. Commack UFSD
- b) Negotiations conducted pursuant to the Taylor Law involving CTA
- c) Employment history of a particular employee
- d) In order to obtain legal advice

Motion to approve executive session made by Steve Hartman, seconded by William Hender and carried unanimously (4-0)

Motion to exit Executive Session and return to Public Meeting at 7:30 p.m.

Motion made by William Hender, seconded by Steve Hartman and carried unanimously (4-0).

A. OPENING OF MEETING - PUBLIC MEETING

Meeting called to order by Mr. Varughese at 7:35 p.m.

1. Pledge of Allegiance

B. OPENING CEREMONIES

1. Roll Call

C. ADMINISTRATIVE REPORT

- Student Recognition
- Recognition of Tenure Appointments
- Smart Schools - Public Hearing
- Educator of the Year

D. COMMITTEE REPORTS

- Multi-Cultural Committee

E. BOARD OF EDUCATION MEETING STATEMENT

F. PUBLIC PARTICIPATION

- None

G. CORRESPONDENCE

- None

H. DONATIONS

The Board accepted on behalf of the District donations by the following:

- a. Tyson Foods Inc. - Donation of \$5,000.00 to the District's School Lunch Program as part of Tyson Food's Inc.'s "Be the Next Tyson K-12 Hunger Hero" program - Deposit \$5,000.00 to the School Lunch C2705
- b. Mrs. Jennifer Scully - Donation of \$17.40 to settle a school lunch account for a CMS student in need
- c. Suffolk County Coaches Cross Country & Track Association - Donation of \$1,500.00 for the costs associated with hosting the Boys Track Invitational - Deposit \$1,500.00 to Use of Facilities A2410.100

Motion by Sue Hermer, seconded by Steve Hartman

Aye: William Hender, Justin Varughese, Steve Hartman, Susan J. Hermer

Final Resolution: Motion Carried (4-0)

I. MINUTES

Approved the Minutes from the May 4, 2023 Board of Education Meeting, May 11th Executive Meeting, the May 17, 2023, Budget Vote Meeting and the Special Executive Meeting from June 1, 2023.

Motion made by William Hender, seconded by Steve Hartman

Aye: William Hender, Justin Varughese, Steve Hartman, Susan J. Hermer

Final Resolution: Motion Carried (4-0)

J. PERSONNEL

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the Personnel Matters.

Motion by Steve Hartman seconded by Sue Hermer

Aye: William Hender, Justin Varughese, Steve Hartman, Susan J. Hermer

Final Resolution: Motion Carried (4-0)

K. CONSENT AGENDA-NEW BUSINESS

1. Approved Consent Agenda items 2-21
2. WHEREAS there has been proposed a "NEW YORK STATE MUNICIPAL WORKERS' COMPENSATION ALLIANCE PLAN DOCUMENT" pursuant to Section 50 3-a of the Workers' Compensation Law (hereinafter "the Plan"); and WHEREAS the Commack Union Free School District is eligible for membership in the Plan; and WHEREAS the Commack Union free School District has made an independent investigation of the Plan and reviewed the Plan document, and has concluded that it would be in the interests of the Commack Union Free School district to participate therein; now, therefore, be it RESOLVED that the Commack Union Free School District enter into membership in the Plan pursuant to Section 50 Subdivision 3-a of the Workers' Compensation Law; and be it further RESOLVED, that the Board of Education President be and hereby is authorized and instructed to execute the Plan's charter document on behalf of the Commack Union Free School District; and be it further RESOLVED, that the custody of all joint Plan moneys by the Plan Administrator under the Plan be and the same hereby is approved.
3. RESOLVED, that the Commack Union Free School District hereby elects, pursuant to Subdivision 3-a of Section 50 of the Workers' Compensation Law, to become a self-insurer as to Workers' Compensation claims against this Municipality; and be it further RESOLVED, that pursuant to Section 50 Subdivision 3-a of said Workers' Compensation Law, notice of such election shall be filed forthwith with the Chairman of the Workers' Compensation Board, Self-Insurance Section; and be it further RESOLVED, that this election shall become effective on July 1, 2023.
4. The Board of Education approved the following field trips:
 - a. Georgia World Congress Center
785 Andrew Young International Blvd NW
Atlanta, GA 30313
June 27, 2023 - July 1, 2023
Commack High School

5. The Board approved the Tax Anticipation Notes

6. WHEREAS, at the October 13, 2022 Board of Education meeting, the Board approved a resolution appointing Scott Oshrin to a 4 year probationary appointment to the position of Assistant Superintendent in the tenure area of Human Resources for a term of December 1, 2022 through December 1, 2026; and WHEREAS, in Mr. Oshrin's previous employment he had tenure as an administrator; and WHEREAS, since Mr. Oshrin previously had tenure as an administrator, he should have been appointed to a 3 year probationary appointment; and WHEREAS, the Board of Education wished to revise his appointment to a 3 year probationary appointment.

NOW THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby rescinds the previously appointed resolution and replaces it with: RESOLVED, upon the recommendation of the Superintendent of Schools, Scott Oshrin will receive a probationary appointment to the position of Assistant Superintendent in the tenure area of Human Resources for the term December 1, 2022 through December 1, 2025, unless terminated prior thereto, at the salary of \$185,000, subject to the requirements of the Education Law and the Rules of the Board of Regents; and BE IT FURTHER RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board approves the attached agreement between the District and Scott Oshrin, and authorized the Board President to sign same.

7. Approved that the Annual Reorganizational Meeting for the Commack Union Free School District will be held on Thursday, July 13, 2023 at 8:00 pm. at the Hubbs Administration Building.

8. Approved the Claims Runoff Management Agreement with Wright Risk Management related to tail claims not covered under the District's membership with the New York State Municipal Workers Compensation Alliance as of July 1, 2023.

9. Approved the agreement with JAG Architect for Architectural Services from July 1, 2023 through June 30, 2024 and authorize the President of the Board to sign same.

10. Approved the 2023-2024 Engagement Letter for the listed services and authorize the President of the Board to sign same.

- Chandos Grant – Claims Auditor
- RS Abrams
- Nawrocki Smith
- Lamb & Barnosky, LLC

11. The Board of Education acknowledge receipt of the Request for Revision of Financial Information Form for the listed 2019 Bond project and authorize the President of the Board to sign same.

a. District Wide Fiber Optic and Door Access - 999-002

12. Approved the Hold Harmless Agreements with the Town of Huntington and the Town of Smithtown for the District's Homecoming Parade on October 7, 2023, and authorize the President of the Board to sign same.

13. Approved the 2022-2023 agreement with the listed school districts for students who reside in the Commack UFSD and attend private/parochial schools in the listed school districts, and authorize the President of the Board to sign same.

- a. Half Hollow Hills UFSD
- b. Three Village CSD

14. Approved the obsolescence and disposal of the listed items.

- a. Computer Equipment (21 smartboards) - Hubbs Administration Building - unrepairable
- b. Microscopes (14 items) - CHS Science Department - extremely old and unrepairable
- c. Incubator (1 item - Tag #021420) - CHS Science Department - broken and unrepairable

Model	Serial Number	Tag 1	Reason	Building
Smartboards				
SB680	C022JW51B0065	031028	Unrepairable/Obsolete	Hubbs Administration
SB680	C022JW51B0067	031017	Unrepairable/Obsolete	Hubbs Administration
SB680	C022JW52B0348	No Tag	Unrepairable/Obsolete	Hubbs Administration
SB680	C022JW51B0125	031261	Unrepairable/Obsolete	Hubbs Administration
SB680	C022JW52B0296	031055	Unrepairable/Obsolete	Hubbs Administration
SB680	C022JW52B0305	031009	Unrepairable/Obsolete	Hubbs Administration
SB680	C022IW46B0403	026260	Unrepairable/Obsolete	Hubbs Administration
SB680	C022JW50B0090	031217	Unrepairable/Obsolete	Hubbs Administration
SB680	SB680-M2-E21173	772443	Unrepairable/Obsolete	Hubbs Administration
SB680	C022JW52B0297	No Tag	Unrepairable/Obsolete	Hubbs Administration
SB680	SB680-M2-D23218	028493	Unrepairable/Obsolete	Hubbs Administration
SB680	SB680-R2-940460	031187	Unrepairable/Obsolete	Hubbs Administration
SB680	SB680-R2-940829	028861	Unrepairable/Obsolete	Hubbs Administration
SB680	SB680-R2-940828	028859	Unrepairable/Obsolete	Hubbs Administration
SB680	SB680-R2-962715	028913	Unrepairable/Obsolete	Hubbs Administration
SB680	SB680-M2-E14443	028362	Unrepairable/Obsolete	Hubbs Administration
SB680	SB680-R2-940457	028664	Unrepairable/Obsolete	Hubbs Administration

SB680	SB680-R2-941431	028666	Unrepairable/Obsolete	Hubbs Administration
SB680	SB680-R2-940268	028668	Unrepairable/Obsolete	Hubbs Administration
SB680	SB680-M2-E71868	No Tag	Unrepairable/Obsolete	Hubbs Administration
SB680	SB680-R2-940357	No Tag	Unrepairable/Obsolete	Hubbs Administration

· Obsolete microscope list	Make	Model	Serial#	Tag
	Bushnell	750 power	None	None
	Bushnell	750 power	None	None
	Bushnell	750 power	None	None
	Bushnell	750 power	None	None
	Bushnell	750 power	None	None
	Bushnell	750 power	None	None
	Testa	E4	None	31,6
	Testa	E4	None	33,4
	Lumiscope	None	265764	90-08375
	Bausch & Lomb	311927-120	None	90-08529
	Bausch & Lomb	311927-120	None	52-1032
	Bausch & Lomb	311927-120	None	75-07485
	Bausch & Lomb	311927-120	None	52-1105
	Swift	950 series	69P3029	52-0256

15. Approved contract, and rider where applicable, with the listed vendors for their services for the 2023-2024 school year and authorize the President of the Board to sign same.

- a. Brookville (Home & Community) - Home and Community Services for Special Education Students
- b. Christian Nursing Registry - Nursing Services
- c. DDI (Home & Community) - Home and Community Services for Special Education Students
- d. Anthony Degori - Vision Services for Extended School Year Students
- e. Fontanetta Neuropsychology - Neuropsychological Evaluations
- f. Dr. Eugene Gerardi - School Physician
- g. Health Source Group - Substitute Nurse Coverage
- h. Industrial U.I. Services - Unemployment Insurance Cost Control
- i. LIDC Services - Behavior Intervention Services and Parent Training
- j. Long Island Music Therapy - Evaluations, Assessments and Consultations
- k. Milestones in Home Care - Nursing Services
- l. New York Therapy Placement Services - Related Services
- m. Nicole Dougherty - Positive Behavior Support
- n. Positive Behavior Support Consulting & Psychological Resources - Behavior Intervention Services and Parent Training
- o. School Aid Specialists - Medicaid Billing Services
- p. Serene Home Nursing - Nursing Services

- q. William Sierra - School Physicals and Evaluations
- r. The Therapy Spot - Related Services
- s. US Medical Staffing - Nursing Services
- t. Williams Speech & Language Pathology - AAC Evaluations and AAC Consultation
- u. DaVinci Education & Research - Reading Services
- v. Long Island Neuropsychological - Neuropsychological Evaluations
- w. NYSARC, Inc. Suffolk Chapter - Special Education Program
- x. Hilary Gomes - Neuropsychological Evaluations
- y. Long Island Neuropsychological - Neuropsychological Evaluations
- z. DDI Tuition - Special Education Program

16. The Board of Education approved the following bids as recommended:

BID #	Name of Bid	Award Recommendation	Reason
21-7	Fire Alarm Service/Management	New York Fire Service	renewal
21-8	Septic & Storm Maintenance	B&R Cesspool LLC	renewal
21-11	Mason Supplies	Got Mulch Too	renewal
21-13	Folding Walls, Stage Rigging, Bleachers & Basketball Backstops	Gym Equipment Repairs	renewal
22-9	Cabinet & Hardware Supplies	LI Laminates	renewal
23-3	Calendar and School Newsletter	Tobay Printing & Courier Printing	low bidders
23-6	Interscholastic Supplies, Equipment & Uniforms	multiple awards	low bidders by item
23-8	School Agenda Books	Global Datebooks	low bidder
23-9	Staff Uniforms	Centereach Work n Play	low bidder
23-10	Purchase of Custom Trailer/Plumbing Shop	Cassone Leasing Inc.	low bidder
23-11	Driver Education In-Car Instruction	Twin County Driving School	renewal

The Board of Education approved the following REQUEST FOR PROPOSAL:

RFQ	Recommendation
Architectural Services	John A. Grillo Architect

17. The Board of Education approved the Amendment to the Agreement with the Superintendent of Schools, and authorize the Board President to sign same.

18. Approved the obsolescence and disposal of the listed textbooks.

a. Math in Focus - Original textbooks which are not updated to reflect the Next Generation Math Learning Standards (list attached) / Quantity of 4,323

b. Earth Science - Textbooks are 20 years old and no longer relevant - ISBN# 0-618-11550-1 / Quantity of 234

c. Glencoe Science Biology Lab Manual - Textbooks are no longer relevant - IBSN# 13:978-0-07-874720-5, 10:0-07-874720-1 / Quantity of 212

19. Approved the contracts with the listed school districts for our students to be placed in the listed district's 2023-2024 Special Education Program, and authorize the President of the Board to sign same.

a. Little Flower UFSD

20. Approved a United Cerebral Palsy's Volunteer Day on Friday, July 21st at Smith's Lane that will include planting, mulching, scraping and painting the overhang and perimeter of the building.

21. Approved the WSBOCES AS-7 Final for the 2022-2023 school year and authorize the President of the Board to sign same.

Motion made by Steve Hartman, seconded by William Hender

Aye: William Hender, Justin Varughese, Steve Hartman, Susan J. Hermer

Final Resolution: Motion Carried (4-0)

L. CONSENT AGENDA – LEGAL

None

M. ITEMS REMOVED FROM CONSENT AGENDA

1. Upon the recommendation of the Superintendent of Schools, the Board of Education approved the Stipulation of Agreement between the Commack Union Free School District and the CTAA and authorize the Board President to sign same.

2. Approved the Memorandum of Agreement between the Commack Union Free School District and the Commack Schools Office Professional/United Public Service Employees Union regarding a stipend for additional duties.
3. Upon the recommendation of the Superintendent of Schools, the Board of education hereby voluntarily recognizes the Commack Security Guards' Association (CSGA) NYSUT, AFT, NEA, AFL-CIO as the appropriate bargaining unit for the School Security Guards.

N. NEW BUSINESS

None

O. BOARD BUSINESS

1. Statement of Professional Services rendered by Lamb & Barnosky, LLP on non-retainer matters for the month ending March 31, 2023 for \$40,002.56 and for the month ending April 30, 2023 for \$19,513.90.
2. Acknowledge receipt of the Financial Reports for April 2023 (unless otherwise noted) listed below.
 - Budgetary Transfer
 - Budget Status - Detail
 - Budget Status – Function Code
 - Revenue Status Reports
 - Trial Balances
 - Cash Flow Report
 - CD Rates Report
 - Treasurer Reports: Revised March 2023 - April 2023
 - Collateral Statement Summary: Revised March 2023 - April 2023
 - Extra Class Quarterly Reports: January - March 2023
3. Acknowledge receipt of the Internal Claims Auditor's Monthly Update 3/29/23 through 5/5/2023
4. Acknowledge receipt of Committee on Special Education: 5/5/23; 5/8/23; 5/9/23; 5/10/23; 5/11/23; 5/12/23; 5/15/23; 5/16/23; 5/17/23; 5/18/23; 5/22/23; 5/23/23; 5/24/23; 5/25/23; 5/30/23; 5/31/23; 6/1/23; 6/2/23; 6/5/23; 6/6/23; 6/7/23; 6/8/23.

Acknowledge receipt of Committee on Preschool Special Education: 5/17/23; 5/23/23; 5/24/23; 5/30/23; 5/31/23; 6/6/23; 6/7/23.
5. Announcement of Upcoming Board of Education Meeting;

6. The Board of Education of the Commack Union Free School District shall hold its Re-Organizational Meetings on Thursday, July 13, 2023 at 6:30 p.m. at Hubbs Administration Center, 480 Clay Pitts Road, East Northport, NY. It is anticipated that the Board will make a motion for the purpose of adjourning into Executive Session at this time, and at 8:00 p.m., the Board will reconvene in Public Session for the purpose of holding its Re-Organizational Meeting, immediately following will be the Regular Public Meeting.

P. PUBLIC PARTICIPATION

Regarding CTA contract

Q. ADJOURNMENT

Motion to adjourn meeting at 9:15 p.m. and adjourn into Executive Session.

Motion by Steve Hartman, seconded by William Hender

Aye: William Hender, Justin Varughese, Steve Hartman, Sue Hermer

Final Resolution: Motion Carried (4-0)

Motion to adjourn Executive Session at 9:45

Motion by Steve Hartman, seconded by William Hender

Aye: William Hender, Justin Varughese, Steve Hartman, Sue Hermer

Final Resolution: Motion Carried (4-0)

Motion to adjourn Public Session at 9:46

Motion by Steve Hartman, seconded by Sue Hermer

Aye: William Hender, Justin Varughese, Steve Hartman, Sue Hermer

Final Resolution: Motion Carried (4-0)